



The *Washington State Patrol* and the Fire Protection Policy Board are seeking a talented senior public sector professional to serve as the agency's

Director of Fire Protection (State Fire Marshal)

\$106,044 to \$116,052 annually
Plus Excellent Benefits



WASHINGTON STATE PATROL

LOCATION OF POSITION

Washington State Patrol Headquarters
Olympia, Washington

THE AREA

The City of Olympia is located in Thurston County. The county is 717 square miles in size and is located at the southern tip of Puget Sound in beautiful Washington State. Majestic Mount Rainier and the rugged Cascades are nearby to the east, while Washington's Pacific Ocean coast is just an hour's drive to the west. Thurston County is 60 miles south of Seattle and is 100 miles north of Portland, Oregon. The area has it all: ocean waters, mountains, rivers, forests, rural splendor and seclusion; cities and shopping; not to mention affordable housing, good wages, strong, stable employment and school systems that are some of the best in the State. Blessed with a mild climate, outdoor activities like biking, boating, hiking, tennis, and golf can be enjoyed year-round in Thurston County.

Olympia, along with neighboring cities Lacey and Tumwater, have experienced significant growth over the past several years. The County is now home to more than 200,000 residents with approximately half living in the urban tri-city area, while others prefer the smaller towns of Yelm, Tenino, Rainier, Bucoda and the unincorporated Thurston County area. Thurston County is one of the fastest growing areas in Washington State.

THE AGENCY

The Washington State Patrol (WSP) is an internationally accredited public safety agency made up of approximately 2,400 employees statewide who work in a variety of specialties and programs. The agency is organized into five bureaus: Field Operations, Fire Protection, Forensic Laboratory Services, Investigative Services, and Technical Services. These bureaus provide essential contributions to the WSP mission.

MISSION STATEMENT

The Washington State Patrol makes a difference every day, enhancing the safety and security of our State by providing the best in public safety services.

ABOUT THE BUREAU

Fire Protection is a bureau within the Washington State Patrol. This Bureau is dedicated to the protection of life, property and the environment from the devastation of fire.

Our focus and efforts foster a fire safe environment through engineering, education and enforcement. We are responsible for providing fire and life safety inspections in licensed care occupancies, including nursing homes, boarding homes, group homes, hospitals, and childcare centers. We conduct construction plan review on new school construction and when local jurisdictions request our assistance. We license the fireworks and the fire sprinkler industries, and certify fire sprinkler industry workers and cigarette manufacturers. We collect emergency response data from the fire service and develop an annual report to demonstrate the true fire problem in Washington State. We develop, provide and support local public education programs aimed at educating the public about fire prevention and general safety. We train Washington State's fire service, in the field and at the State Fire Training Academy. We certify fire service members in meeting national standards and skills. We coordinate fire service resources during large fires and disasters through the State's Fire Resource Mobilization Plan.

The Bureau is comprised of two Divisions: Preparedness and Prevention. Staff is located in our Olympia Headquarters office, at the Fire Training Academy in North Bend, and in field offices around the state. We strive to provide the best customer service to our clients, including the citizens, facilities we inspect, contractors we license and certify, and the fire service we train and support.

The Bureau is provided oversight by the Governor appointed Fire Protection Policy Board. The Board is responsible for establishing a comprehensive state policy regarding fire protection services. The Policy Board also advises the Chief of the Washington State Patrol and the state Fire Marshal on matters relating to their duties under state law and on budget and fiscal matters pertaining to the duties of the Director of Fire Protection. This nine member Board is made up of representatives of the fire chiefs, insurance industry, cities and towns, counties, career firefighters, volunteer firefighters, fire commissioners, Department of Natural Resources, and the state association of fire marshals.

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POSITION PROFILE

This is an exempt, at-will position (special deputy per RCW 43.43.020) reporting to the Office of the Chief of the Washington State Patrol.

In the role of State Fire Marshal, the Director of Fire Protection statutorily acts in concert with the Fire Protection Policy Board in the development and implementation of statewide policy for fire protection services. In addition to staff supervision and budget responsibility, the Director provides leadership in the administration of fire and life safety codes as head of a bureau that offers technical assistance, code adoption and enforcement, education and training to local jurisdictions, as well as promoting stronger partnerships and cooperative relationships with local authorities. Through collaborative leadership, the Director sustains traditional partnerships between the state, cities, counties, fire districts, commissions and privately authorized fire departments providing assistance as necessary while respecting local autonomy.

In addition to administering resources and managing people and programs, the Director is responsible for the staffing, budget, fiscal policy, legislative requests, policy development, training, technical assistance and human resources for the bureau. Serving as the principal advisor to the Chief and Deputy Chief of the Washington State Patrol on all matters relating to fire services, the Director will also provide advice and consultation to the Governor and the Legislature as necessary.

DESIRABLE QUALIFICATIONS

The Washington State Patrol and the Fire Protection Policy Board are interested in candidates that meet or exceed the following profile:

- Bachelors or masters degree in Fire Command Administration or Business Management.
- Strong administrative, managerial, and leadership skills, especially in the areas of analysis, problem solving, planning, budgeting, staffing and policy development.

- Strong interpersonal skills, including both verbal and written communications, with a consistent record of fostering and sustaining successful teams, partnerships, and alliances.
- Proven ability to be a visible and articulate advocate for the fire service before the public, the media, state and federal government, the legislature, and fire service organizations.
- Proven ability to function at the highest level of personal and professional integrity in an environment of intense scrutiny.
- Ten years or more of increasingly responsible management and leadership experience in a public sector environment, with an emphasis on the ability to lead a statewide technical assistance and policy organization.
- Knowledge of public fire protection and prevention systems, including a working knowledge of fire safety codes, standards and laws; working experience preferred.
- Experience with fostering value added customer service within an agency or organization.
- Experience working with boards, commissions, elected and appointed public officials, legislative staff, and legislators.
- Experience with grant programs to include program design, administration, and assessment practices within the public sector.
- An understanding of local municipal and private fire suppression agencies in both rural and urban settings, including the wild land environment.

COMPENSATION

Maximum annual compensation for this position is \$106,044 - \$116,052 depending on qualifications. Washington State has a generous benefit package including health, dental and life insurance, retirement, and an optional deferred compensation program.

WASHINGTON STATE PATROL

APPLICATION PROCESS

Individuals interested in this opportunity may apply by submitting the following:

- Letter of interest with a detailed description of your experience as it pertains to the qualifications listed.
- Current resume that includes chronological employment history and education information.
- [WSP Personal Background Evaluation Form](http://www.wsp.wa.gov/employment/requirements.htm)
<http://www.wsp.wa.gov/employment/requirements.htm>
- [Applicant Profile Data form](http://www.dop.wa.gov/sitecollectiondocuments/forms%20and%20publications/dop%20forms/applicantprofiledataform.doc)
[http://www.dop.wa.gov/sitecollectiondocuments/forms and publications/dop forms/applicantprofiledataform.doc](http://www.dop.wa.gov/sitecollectiondocuments/forms%20and%20publications/dop%20forms/applicantprofiledataform.doc)

Please submit application materials to:

Washington State Patrol
Human Resource Division
Attn: Ms. Darlonna Vaughan
P.O. Box 42620
Olympia, WA 98504-2620
E-mail: Darlonna.Vaughan@wsp.wa.gov

For inquiries on the position please contact:

Ms. Ellen Tombleson
(360) 596-3902
Ellen.Tombleson@wsp.wa.gov

SELECTION PROCESS

Only those individuals who clearly demonstrate the stated qualifications will be considered.

Candidates selected for further consideration will be scheduled for a background investigation, including a polygraph examination. Applicants will be required to sign releases of information and shall not have access to any investigative materials or files. Background investigations are part of the pre-employment selection process and are not a commitment of employment. Finalist may be scheduled for an additional interview.

Education verification is part of the background investigation. All education, to include High School and equivalent, listed as part of the application process will be verified. If you are selected for the background investigation portion of the hiring process you will be required to submit official transcripts, indicating the education level earned, to the WSP Human Resource Division. Please do not send these transcripts at the time of application. If you are selected to continue on to the polygraph and background portion you will be asked to provide transcripts at that time.

NOTE: The hiring authority reserves the right and may exercise the option to make a hiring decision at any time. Candidate evaluation will be ongoing. It will be to the applicant's advantage to submit application materials as soon as possible. *The first review of applications will occur the week of January 11, 2010.*

Persons with a disability, who need assistance in the application or assessment process, or those needing this announcement in an alternative format, may call (360) 704-2317. Applicants that are deaf or hard of hearing may call through the Washington Relay Service 7-1-1 or TDD# (360) 586-0660.

The Washington State Patrol actively supports diversity in the workplace and is an Equal Opportunity Employer.